

HUMAN RESOURCES

2023-2024 FALL



(Photo from left to right) Rena Oesterling, Perla Garcia, Traci Cox and LeAnne Ries

MEET THE HR TEAM

Happy Fall from the HR Team! We would like to introduce ourselves: **Perla Garcia, HR Manager**, started with the district in 2014 as Benefits Coordinator and moved to HR Manager in October of 2022. Perla can be contacted with issues that cannot sufficiently be solved at another level. When not at work, Perla is busy with two young children and is our on-site fashionista. **Traci Cox, HR Coordinator**, began in the district in November of 2013. Traci started in Student Records and joined the HR team in October of 2016. You may reach out to Traci with questions involving onboarding, credits and clock hours, L&I claims, and leave of absences. On her off-time, Traci is a crafter and loves all things pumpkin spice! **Rena Oesterling, Benefits Coordinator**, is the newest member of the HR Team, coming on board in July of 2021. Rena came to us with several years of school district experience. Contact Rena with questions regarding benefits, insurance, retirement and deductions. Rena has three children and five grandchildren and 2 wiener dogs. **LeAnne Ries, Substitute Coordinator**, joined the HR Team in March of 2017. LeAnne came to the district with over ten years of experience in educational administration. LeAnne can assist with questions about AESOP (Absence Management) and substitutes. Leanne is a local artist, a published poet and curious life-long learner. She loves all things Fall, including books and sweater-weather.



HEALTHCARE REMINDERS:

- Open enrollment begins, Monday October 30 and ends November 20, 2023
- Changes are effective January 1, 2024
- Learn more about the changes you can make on the [SEBB open enrollment webpage](#) and in the Intercom newsletter

HOW TO MAKE CHANGES - Starting October 30, 2023 you can make changes by:

- Logging into SEBB My Account, or
- Submitting a *School Employee Change* form and any other required document to, Rena Oesterling, Benefits Coordinator.
- 2024 forms will be available on the Health Care Authority website under [Forms and Publications](#) on October 30.




UPCOMING WINTER NEWSLETTER TOPICS:

- RETIREMENT AND EARLY RETIREMENT STIPEND
- CERTIFICATE RENEWAL - HELPFUL TIPS AND TRICKS
- AESOP

WHAT CAN THE EAP PROGRAM DO FOR YOU?

To Access:

- Visit my.canopywell.com
- Log in or register, using company name
- Click on the “My EAP Benefits” title

- Legal Referrals - FREE initial 30-min consultation on topics: Estate Planning, Divorce, Child Custody, Landlord/Tenant, etc. Receive 25% off the attorney’s hourly rate thereafter.
 - Will Kit Questionnaire
 - DIY Legal Forms - Access to hundreds of free legal forms: Living Trusts, Wills, Deeds, Advanced Directives, etc.
- 



CONTACT US:

PERLA GARCIA - HR MANAGER
509-972-6017 EXT. 4017
GARCIAP@WVSD208.ORG

RENA OESTERLING - BENEFITS COORD.
509-972-6009 EXT. 4009
OESTERLINGL@WVSD208.ORG

TRACI COX - HR COORDINATOR
509-972-6015 EXT. 4015
COXT@WVSD208.ORG

LEANNE RIES - SUBSTIUTE COORD.
509-972-6008 EXT. 4008
RIESL@WVSD208.ORG

