

# West Valley School District No. 208

# Gifts and Donations - 6114F

Date: \_\_\_\_\_

School/Dept: \_\_\_\_\_

Donor Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

***Prior to receipt of money or property valued \$10,000 or more, Board Policy No. 6114 requires Board approval.***

Item(s) Donated	Purpose of Donation	Amount/Value *

I hereby certify the items listed above are operable and in good condition. I further certify that I am the owner of the items and release ownership to the West Valley School District No. 208. The items may be used and disposed of as deemed necessary by the District.

Items(s) Donated By: \_\_\_\_\_  
Signature

\_\_\_\_\_ Date

I certify the items listed above are operable and in good condition, and are in the possession of the West Valley School District No. 208. I further certify the items will be used as intended by the donor as deemed necessary.

Item(s) Received By: \_\_\_\_\_  
Employee

\_\_\_\_\_ Date

Approved By: \_\_\_\_\_  
Principal/Director

\_\_\_\_\_ Date

Approved By: \_\_\_\_\_  
Business Office

\_\_\_\_\_ Date