

WVHS ASB CONSTITUTION AND BY-LAWS (Updated Spring 2009)

PREAMBLE:

We the students of West Valley High School, in order to form and maintain a unified democratic student body organization, do hereby establish this Constitution for West Valley High School.

ARTICLE I: STUDENT BODY

SECTION 1: The name of this organization shall be the “Associated Student Body of West Valley High School,” hereafter referred to as the A.S.B.

SECTION 2: The annual fee for membership in the A.S.B. shall be recommended by the A.S.B. cabinet and approved by the House of Representatives with final approval by WVSD Board of Directors. This fee shall be reviewed annually.

SECTION 3: All students enrolled at West Valley High School, who have paid the required fee of the A.S.B. are entitled to attend and/or participate in any A.S.B. function, some of which may call for added admission. (Example: athletics, clubs, dances, and A.S.B. elections.)

SECTION 4: The colors of the A.S.B. shall be Columbia Blue, Scarlet Red, and White.

SECTION 5: The A.S.B. mascot and insignia shall be the RAM.

SECTION 6: Any attire (Example: club t-shirts, etc) representing the A.S.B. shall be a (*majority*) Columbia Blue, Scarlet Red, and White or any combination of the three. Any attire representing WVHS athletics shall be Columbia Blue, Scarlet Red and White or any combination of the three--no other colors may be used

SECTION 7: The A.S.B. is a part of District #208 and is under the control of the elected Board of Directors.

SECTION 8: At any one time ASB card holders may hold office in only one of the following: A.S.B. Council, Class Officer, Club Officer or Room Rep.

ARTICLE II: HOUSE OF REPRESENTATIVES

SECTION 1: The House of Representatives shall have the sole power:

- A. To approve the annual A.S.B. membership fee.
- B. To approve A.S.B. budgets.
- C. To bring impeachment proceedings against any A.S.B. officer.
- D. To resolve questions that may arise over the meaning of this Constitution.
- E. To ratify by-laws.

SECTION 2: The voting members of the House of Representatives shall consist of one (1) elected representative from each home room. The members of A.S.B. Cabinet shall act as ex officio members.

SECTION 3: Any A.S.B. card holding member of the A.S.B. is eligible for the position of Representative unless she/he is an officer in a class, or a club or the A.S.B. council.

SECTION 4: Representatives and Alternate Representatives, shall be elected during the first ten (10) days of each trimester by a simple majority of their classroom members.

SECTION 5: The duties of a Representative are:

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- A. To attend the meetings of the House of Representatives.
- B. To participate in the proceedings of the House of Representatives, including committee work.
- C. To accurately report the proceedings of the House of Representatives to his/her classroom members and,
- D. To accurately report the concerns of his/her classroom members to the House of Representatives.
- E. The Alternate Representative is responsible for the duties of the Representative in his/her absence.

SECTION 6: Any Representative or Alternate Representative may be recalled by a two thirds (2/3) majority vote of the membership of his/her classroom.

SECTION 7: The voting members of the House of Representatives shall consist of one (1) elected representative from each home room from a selected period chosen by the Speaker of the House and ASB Advisor. The members of A.S.B. Cabinet shall act as ex officio members.

SECTION 8: A quorum shall constitute two-thirds (2/3) of the membership of the House of Representatives. Business may not be conducted by the House of Representatives without a quorum and the presence of the faculty advisor. At the time a Representative has not been present at two consecutive meetings, their previously selected alternate will become the Room Rep.

SECTION 9: Each member of the House of Representatives shall have one (1) vote. The presiding officer of the House of Representatives shall be the A.S.B. Speaker of the House, who shall vote only in the event of a tie.

SECTION 10: The A.S.B. President may veto any action pursuant solely to House of Representatives. The House of Representatives may over-rule the A.S.B. President's veto by a two-thirds (2/3) majority vote of those present and voting. The A.S.B. President may not veto the vote to over-rule the veto.

SECTION 11: The faculty shall be informed of any action taken by the House of Representatives.

ARTICLE III: SENATE

SECTION 1: The Senate shall have the sole power:

- A: To schedule, approve, and regulate all class and club fund raising activities.
- B: To approve (by means of ratifying their Constitution) or disapprove the initial and/or annual organization of all clubs.
- C: To reinstate any inactive clubs or classes.
- D: To settle interclass, interclub, and class-club disputes.
- E: To schedule, approve, and regulate all other activities by outside organizations on the campus of West Valley High School.
- F: To schedule approval and regulate all school related organizations using West Valley High School's name both on and off campus.

SECTION 2: The voting members of the Senate shall consist of all club presidents and class vice-presidents. The members of the A.S.B. Council shall act as ex-officio members.

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SECTION 3: The duties of a Senator are:

- A: To attend the meetings of the Senate.
- B: To participate in the proceedings of the Senate, including committee work.
- C: To report the concerns of his/her organization to the Senate.
- D: To report the proceedings of the Senate to his/her organization members.
- E: To schedule and seek approval of all of his/her organization's fund raising activities.

SECTION 4: The Senate shall meet once every two (2) weeks at a time and place designated by the A.S.B. Vice-President. Special Meetings may be canceled by the A.S.B. Vice-President. Special meetings may be called by the A.S.B. Vice-President after being petitioned by one-half (1/2) of the membership of the Senate.

SECTION 5: A quorum shall constitute two-thirds (2/3) of the senate. Business may not be conducted by the Senate without a quorum and the presence of the faculty advisor. A club or class shall have its funds frozen and shall become inactive if it is not represented at two (2) meetings in any given trimester. The Senate may, by a simple majority of those present, reinstate such a club or class.

SECTION 6: Each member of the Senate shall have one (1) vote. The presiding officer of the Senate shall be the A.S.B. Vice-President, who shall vote only in the event of a tie.

SECTION 7: The A.S.B. President may veto any action pursuant solely to the Senate. The Senate may over-rule the A.S.B. President's veto by a two-thirds (2/3) majority vote of those present and voting. The A.S.B. President may not veto the vote to over-rule the veto.

ARTICLE IV: CONGRESS

SECTION 1: All legislative powers herein granted shall be vested in the A.S.B. Congress of West Valley High School, which shall consist of the House of Representatives and the Senate.

SECTION 2: A bill may originate in either the House of Representatives or the Senate. Both houses must concur on amendments in order to approve a bill. Before a bill may become law, it must be presented to the A.S.B. President. If the A.S.B. President approves the bill he/she shall sign it and it shall become law. If the A.S.B. President does not sign the bill it shall be returned to the House in which it originated with his/her objections, to be reconsidered. If after such reconsideration, two-thirds (2/3) of that house agrees to approve the bill, it shall be sent, together with any corrections, to the other house, by which it shall likewise be reconsidered, and if approved by two-thirds (2/3) of that house, it shall become law. If any bill has not been returned by the A.S.B. President within the following two (2) meetings of the House that last approved it, it shall become law.

ARTICLE V: CABINET

SECTION 1: The A.S.B. Cabinet shall organize and assist in the efficient operation of the West Valley High School student government and shall have the power to make decisions concerning the A.S.B. Such decisions shall be subordinate to the A.S.B. Congress of West Valley High School. The A.S.B. Cabinet shall meet daily as a class with the A.S.B. Advisor (during 1st and 3rd Trimester and at scheduled times during 2nd Trimester).

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SECTION 2: The voting members of the A.S.B. Cabinet shall consist of: the A.S.B. President, the A.S.B. Vice-President, the A.S.B. Speaker of the House, the A.S.B. Executive Secretary, the A.S.B. Senatorial Secretary, the A.S.B. Treasurers, the Class Presidents, the Public Relations Director and the Co-Communications Directors, with the latter being appointed by the current ASB Council and Advisor, with a minimum of two and a maximum of four students, the LASC representatives (3) with one for each grade level being (10, 11 and 12) and the Student School Board Representatives (2).

SECTION 3: Candidates of A.S.B. offices shall:

- A. Be regularly enrolled at West Valley High School before the date of the A.S.B. primary election.
- B. Pay complete dues, required by the A.S.B.
- C. Maintain a 2.5 minimum accumulative grade point average.
- D. For the offices of A.S.B. President ~~and~~ Treasurer, and Student School Board Representatives, have a Senior standing the year in which they hold office.
- E. For the office of A.S.B. Assistant Treasurer, have a junior standing the year in which they hold office.
- F. For all other offices, have a junior or senior standing the year in which they hold office with the exception of sophomore class president and LASC representative.

SECTION 4: Candidates for A.S.B. offices must file their names with the A.S.B. Cabinet at a time determined by the A.S.B. Cabinet prior to the A.S.B. primary election. Write-in candidates are acceptable only in the A.S.B. primary election. Primary elections will only be held when deemed necessary by the Cabinet.

SECTION 5: Candidates for A.S.B. offices shall:

- A. Be elected by a vote of the Sophomores and Juniors of the A.S.B.
- B. They shall serve for a period of one year with the exception of the A.S.B. Assistant Treasurer who shall automatically become the A.S.B. Treasurer the following year and the LASC representative which will serve for three years. (For the school year 2008-2009 the student selected as Junior LASC Representative will serve for two years and the Senior rep will serve for one year. After that the LASC representative will be selected as a sophomore and serve for three years).
- C. Candidates for the offices of A.S.B. Assistant Treasurer and PR Director ~~and~~ Co-Communication Directors, LASC Representative and Student School Board Representatives may be screened by committees. The committees shall:
 1. Be organized by the A.S.B. Advisor and the A.S.B. Council,
 2. Convene prior to the primary elections,
 3. Consist of West Valley staff and A.S.B. members,
 4. Establish criteria to determine candidate's qualifications for the position,
 5. Eliminate those candidates scoring less than 50%
- D. A.S.B. officers shall not be allowed to hold any other elected position in the A.S.B.
- E. The A.S.B. primary and general elections shall be held in the spring as designated by the A.S.B. Council
- F. The new A.S.B. officers shall assume their duties the last day of their nominated school year.

SECTION 6: The A.S.B. Cabinet shall organize, supervise, and conduct the A.S.B. elections. Candidates receiving pluralities in the A.S.B. final elections become the A.S.B. officers in the positions for which they campaigned.

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SECTION 7: The A.S.B. officers are responsible to the West Valley School Board through the building principal, and the A.S.B. advisor. The duties of the A.S.B. Officers shall be as follows:

The duties of the A.S.B. President shall be:

- A. To plan, organize, and conduct the Cabinet meetings.
- B. To conduct assemblies.
- C. To attend any meetings or activities under the jurisdiction of A.S.B.
- D. To preside over the A.S.B. and its elections.
- E. To fill vacancies which may occur in the A.S.B. Cabinet.
- F. To uphold the provisions of the A.S.B. Constitution, By-Laws, and all other action taken by the A.S.B. Congress.
- G. To initiate and maintain communication with the West Valley administration and School Board.
- H. ~~To represent West Valley ASB at the Inter High Council.~~

The duties of the A.S.B. Vice-President shall be:

- A. To preside over and help the Senatorial Secretary prepare agendas for the Senate
- B. To assume the duties of the A.S.B. President in his/her absence.
- C. To assist the A.S.B. President in any other duties so assigned,
- D. To participate actively in the A.S.B. Cabinet activities, including the meetings of the A.S.B. Congress.
- E. To be the student representative to the WVSD School Board to provide updates regarding the events happening at the high school to the school board as well as voice student concerns to the school board.

The duties of the A.S.B. Speaker of the House shall be:

- A. To preside over and prepare agendas for the House of Representatives.
- B. To coordinate the distribution of House of Representative Project funds each year through the House of Representatives.
- C. To coordinate ASB school-wide philanthropic projects
- D. To assist the A.S.B. President in any other duties so assigned,
- E. To participate actively in the A.S.B. Cabinet activities, including the meetings of A.S.B. Congress.

The duties of the A.S.B. Executive Secretary shall be:

- A. To take an accurate inventory of the A.S.B. Cabinet supplies at the beginning of the school year.
- B. To take minutes of the A.S.B. Cabinet meetings.
- C. To type the agendas and prepare the minutes of the House of Representatives meetings.
- D. To assist the A.S.B. President and Speaker of the House in any other duties so assigned.
- E. To participate actively in the A.S.B. Cabinet activities, including the meetings of the A.S.B. Congress.

The duties of the A.S.B. Senatorial Secretary shall be:

- A. To assist the A.S.B. Executive Secretary in taking inventory.
- B. To type the agendas and prepare the minutes for the meetings of the Senate.

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- C. To assist the A.S.B. President and Vice-President in any other duties so assigned.
- D. To participate actively in the A.S.B. Cabinet activities, including the meetings of the A.S.B. Congress.

The duties of the A.S.B. Treasurer and Assistant Treasurer:

- A. To be responsible for all financial matters, other than money making projects, of the A.S.B.
- B. To work closely with the High School's A.S.B. Secretary.
- C. To prepare and present the A.S.B. budget to the House of Representatives.
- D. To verify that a financial record of all A.S.B. expenditures and income is maintained.
- E. To provide the A.S.B. Cabinet with an income analysis of any anticipated A.S.B. activity involving financial responsibility.
- F. To sign all check requests and purchase orders authorized by A.S.B. and file all receipts for A.S.B. expenditures.
- G. To maintain an accurate ledger of all A.S.B. organization accounts.
- H. To assist the treasurers of all A.S.B. organizations in maintaining accurate ledgers.
- I. To assist the A.S.B. President in any other duties so assigned,
- J. To participate actively in the A.S.B. Cabinet activities, including the meetings of A.S.B. Congress.
- H. To represent West Valley ASB at the Inter-High Council.

The duties of the Public Relations Director shall be:

- A. To maintain the reader boards (Large outdoor Pepsi, Small outdoor near ticket entrance, electronic at end of senior hall)
- B. To submit articles to local newspapers advertising upcoming events and activities and to contact radio/tv stations in order to promote our activities and positive student doings.
- C. Assist the Co-Communications Directors in advertising to the student population upcoming events and as needed.
- D. Establish and operate a budget line item for public relations within the A.S.B. Budget.
- E. Announce flag salute every morning over the intercom.
- F. Any other duties assigned by the A.S.B. President.
- G. To participate actively in the A.S.B. Cabinet activities, including the meetings of A.S.B. Congress.
- H. To represent West Valley ASB at the Inter-High Council.

The duties of the Co-Communications Directors shall be:

- A. To publish a ~~bi-weekly~~ monthly newsletter ("Rampage") containing information about ASB activities and promoting the positive activities of WVHS students. Post it in the display cases and on the bulletin board outside of the main office.
- B. Use school email system to get messages from teachers for morning bulletin. Create the bulletin daily and post it on the school email system "Public". Read daily bulletin via intercom system.
- C. Establish and operate a budget for communications within the West Valley High School ASB Budget
- D. Assist the P.R. Director in the maintaining of the reader boards, reciting the pledge of allegiance and on an as-needed basis.
- E. To participate actively in the A.S.B. Cabinet activities, including the meetings of A.S.B. Congress.
- F. Any other duties assigned by the A.S.B. President.
- G. Communication Directors will be subject to removal based upon lack of commitment and/or

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quality of work.

The duties of the A.S.B. LASC Representative shall be:

- A. To attend all LASC meetings held throughout the year at various high schools.
- B. To assist in the planning of a LASC meeting at the high school with the approval of the ASB director.
- C. To assist the A.S.B. President in any other duties so assigned,
- D. To participate actively in the A.S.B. Cabinet activities, including the meetings of the A.S.B. Congress.

The duties of the Student School Board Representatives shall be:

- A. Two Student Directors will be elected during regular elections their Junior year to serve as student representatives to the Board throughout their Senior year at West Valley High School.
- B. At least one Student Director will be expected to attend each Regular Board meeting and Study Session. If neither student is able to attend, the Board President will be notified in advance of the absence. Students will be governed by the same policies governing the removal of an elected Director from office.
- C. Student Directors will serve in an advisory, non-voting capacity. As such, they will not be able to make motions, vote, hold Board offices, or attend Closed or Executive sessions unless invited by the Board President. Student Directors will be encouraged to introduce topics for the agenda and comment on relevant issues.
- D. Student Directors will sit at the Board table.
- E. The Vice President of the School Board will serve as the liaison to the Student Director. Student Directors will meet with the Vice President of the School Board, as needed, to provide for the optimal experience for the Student and the rest of the Board of Directors.
- F. The Superintendent will also serve as a liaison for the Student Directors. He/she will ensure that Student Directors are provided with necessary School Board materials, and information.
- G. During a regular meeting in May, the Student Directors will be given an opportunity to evaluate their experience and advise the School Board on how this position can be utilized in the future.
- H. Student Directors will organize and lead one annual high school forum to discuss a topic of importance to the District.
- I. Student Directors will be given the opportunity to attend the WSSDA conference with a chaperone, if they choose.
- J. Student Directors will be provided with an orientation handbook including Student Director Responsibilities and Board Operating Procedures.
- K. Student Directors will be given an opportunity to inform the high school student body about Board meeting topics and issues of importance. Announcements, class visits, and school newsletters may be utilized to improve representation and foster effective communication between the students and the School Board.
- L. Student Directors will be given an opportunity to visit each school in the District, and report to the School Board during a regular meeting. Student Directors may meet with elementary student councils, or student leaders to discuss student issues, and represent Board topics.

These positions were created by the WVSD Board and fall under board policy 1150 and 1150P and the rationale created by the school board is as follows:

Purpose

- A. To help the Board of Directors gain a greater insight into student activities, programs and needs.

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- B. To provide an opportunity for students to have representative input into decisions made on their behalf.
- C. To assist in the development of leadership skills in youth.
- D. To help prepare students for their responsibilities as citizens of a community.

SECTION 8: A.S.B. officers failing to properly discharge their duties are subject to recall by a two-thirds (2/3) majority vote of the House of Representatives. The A.S.B. recall proceedings shall be held under the sole and expressed authority of the House of Representatives, but must originate in the A.S.B., in the form of a petition, bearing the signatures of no less than twenty percent (20%) of the A.S.B.

ARTICLE VI: CLASS ORGANIZATION

SECTION 1: Each class shall have a President, Vice President, Secretary, Treasurer and Boys' and Girls' Social Chairpersons 2 each.

SECTION 2: Candidates for class officers shall:

- A. Be a member of the class in which they seek office.
- B. Have and maintain a 2.5 accumulative grade point average.
- C. Be an ASB card holding member of the A.S.B.

SECTION 3: Candidates for class offices shall be elected in the spring by a vote of the members in their class and shall serve for a period of one year. The election shall be organized by the class president with assistance of A.S.B. Council. The new class officers shall assist the former class officers after they are elected and shall assume their duties the last day of their nominated school year. Class officers shall not be allowed to hold more than one elected position in the A.S.B. during the same year.

SECTION 4: The duties of the class Presidents shall be as follows:

The duties of the Senior Class President with the help of his/her executive board shall be:

- A. To plan and conduct class meetings.
- B. To plan and conduct executive board meetings regularly.
- C. To organize and supervise class projects (examples: Concessions and dances) and assign duties to Senior Class members.
- D. To keep the class informed about up-coming activities.
- E. To organize commencement activities (example: commencement exercise, senior luncheon, Baccalaureate, ordering announcements, caps and gowns).
- F. To organize the Homecoming Dance, graduation and other class activities
- G. To fill vacancies which may occur in the class officers.
- H. To assist the A.S.B. President in any other duties so assigned.

The duties of the Junior Class President with the help of his/her executive board shall be:

- A. To plan and conduct class meetings.
- B. To plan and conduct executive board meetings regularly.
- C. To organize and supervise class projects (example: concessions and dances) and assign duties to Junior Class members.
- D. To keep the class informed about up-coming activities.
- E. To organize Prom.
- F. To fill vacancies which may occur in the class officers.
- G. To assist the A.S.B. President in any other duties so assigned.

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The duties of the Sophomore Class President with the help of his/her executive board shall be:

- A. To plan and conduct class meetings.
- B. To plan and conduct executive board meetings regularly.
- C. To organize and supervise class projects (example: concessions and dances) and assign duties to Sophomore class members.
- D. To keep the class informed about up-coming activities.
- E. To organize the Tolo dance.
- F. To assist the A.S.B. President in any other duties so assigned.
- G. To fill vacancies which may occur in the class officers.

SECTION 5: Class officers failing to properly discharge their duties are subject to recall by a two-thirds (2/3) majority vote of the class in which they hold office. The recall proceedings must originate in the class in which they hold office in the form of a petition bearing the signatures of no less than twenty percent (20%) of the membership of their class.

SECTION 6: Class meetings shall be held during designated times scheduled by the class presidents.

SECTION 7: Class activities must be scheduled through the Activity Coordinator.

SECTION 8: Each class organization shall have a faculty advisor who must be present at all meetings and activities.

ARTICLE VII: CLUB ORGANIZATION

SECTION 1: Each club shall have a President, Vice President, Secretary, and Treasurer. The positions of Secretary and Treasurer may be combined.

SECTION 2: Candidates for club offices shall:

- A. Be a member of the club in which they seek offices, and
- B. Be an ASB card holding member of the ASB
- C. Hold no other elected offices

SECTION 3: Candidates for club offices shall be elected in the spring, by a vote of the members in their club and shall serve for a period of one year. The present club officers shall organize the election. The new club officers shall assist the former club officers after they are elected and shall assume their duties the last day of their nominated school year. A new club shall elect their officers as soon as their Constitution has been ratified by the Senate. These officers shall assume their duties immediately. Club officers shall not be allowed to hold any other elected position in the A.S.B.

SECTION 4: Club meetings shall be held during designated times scheduled by the A.S.B. Vice-President. Special meetings held outside of school time, may be called by the Club President and Advisor.

SECTION 5: Club fund-raisers must be scheduled through the Senate or with the A.S.B. Vice-President.

SECTION 6: Each club organization shall have a faculty advisor. They must be present at all meetings and activities of the club.

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SECTION 7: Each club organization shall be subordinate to the A.S.B. Congress.

ARTICLE VIII: RALLY/DRILL SQUADS

SECTION 1: The Drill/Rally squads shall promote school spirit. Rally will also maintain crowd control at varsity athletic contests. Drill/Rally may also be asked to maintain crowd control at pep assemblies and varsity athletic contests.

SECTION 2: The organization of Rally and Drill shall be reviewed annually by the A.S.B. Council through proposals presented by the present Rally/Drill squads.

SECTION 3: Candidates for Rally squad shall meet the qualifications herein contained for A.S.B. officers in Article V, Section 3, A through C. Members of the Rally squad shall have a ~~Junior or Senior~~ Sophomore, Junior or Senior standing the year in which they are selected and shall conform to the West Valley High School Athletic Code.

SECTION 4: Vacancies in Rally may be filled from an alternate pool by the advisor.

ARTICLE IX: INITIATIVE AND REFERENDUM

SECTION 1: The A.S.B. shall have the power to originate legislation through the direct initiative process. The A.S.B. Congress shall, upon receiving a petition bearing the signatures of no less than twenty percent (20%) of the A.S.B. requesting specific legislation, provide a means by which the A.S.B. may vote on the requested legislation. Such a vote must take place within two weeks time of the date that the petition was presented to the A.S.B. Congress.

SECTION 2: The A.S.B. Congress by a two-thirds (2/3) majority vote of either house, may refer any piece of legislation to the A.S.B. for a vote through the referendum process. No less than twenty percent (20%) of the A.S.B. may petition the A.S.B. Congress for the purpose of nullifying legislation enacted by either house. Upon receiving such a petition, the A.S.B. Congress shall provide a means by which the A.S.B. may vote on the disputed legislation. Such a vote must take place within two weeks time of the date that the petition was presented to the A.S.B. Congress.

SECTION 3: In the case of both the initiative and the referendum a simple majority vote of the A.S.B. shall be required for passage. The passage of such legislation will become effective at the end of the current school year.

ARTICLE X: AMENDMENTS

SECTION 1: Amendments to this Constitution must be approved by a two-thirds (2/3) majority vote of the A.S.B. Congress before they may be presented to the A.S.B. for a vote at the next A.S.B. election.

SECTION 2: Amendments may also originate in the A.S.B. in the form of a petition bearing the signatures of no less than twenty percent (20%) of the A.S.B. Such a petition must be presented to the A.S.B. Congress so that the amendment may be voted on by the A.S.B. at the next A.S.B. election.

SECTION 3: Amendments shall become effective at the end of the current school year after they have been approved by a two-thirds (2/3) majority vote of the A.S.B.

ARTICLE XI: RATIFICATION

This Constitution shall become effective immediately after it has been approved by a two-thirds (2/3) majority vote of all students enrolled at West Valley High School.

By-Laws for West Valley High School 2009-2010

- 1) Rally has up to 20 members for fall (12 female/8 male, up to 14 members for winter at basketball (8 female/6 male), and up to 10 members for wrestling (6 female/4 male). *Rally members will cheer at all playoff opportunities.
- 2) Rally is selected by a Community Review Board including West Valley High School staff, ASB Council member(s), and community members.
- 3) Homecoming royalty is nominated by Seniors and voted by the entire student body. Prom royalty is nominated by Juniors and voted on by Seniors.
- 4) ROTC's Military Ball dance royalty are nominated and voted on by their clubs.
- 5) ASB Elections should be designed to closely represent the real world via the use of Yakima County Auditor's ballots and voting machines and the publication of a WVHS "Voter's Pamphlet."
- 6) Voting for ALL positions within the school has certain guarantees -- independent ballots and respect for those nominated. To this end, all ballots to be kept for 3 to 6 months (in the WVHS safe) in order to insure ability to recount if necessary.
- 7) Leadership Camp is "strongly recommended" for all ASB officers. ASB will pay for one half of each officer's camp expenses; with the exception of third year ASB officers who shall have their entire camp paid for by ASB.
- 8) ASB prices shall be the same throughout the school year, unless otherwise approved by the Activity Director for special circumstances. There shall be NO REFUNDS on ASB card/membership purchases. ASB shall make available each year a scholarship program for students who are incapable of purchasing ASB cards.
- 9) Those students not contributing to the ASB funds through ASB Card purchases shall/may incur costs beyond the ASB Card holder's costs at ASB activities.
- 10) ONLY those who have their West Valley High School ASB Cards, those who have appropriately issued Guest Passes, and students with their free, school issued WVHS-ID Only cards will be allowed to attend dances and other specific WV activities. There will be only one Guest Pass per West Valley High School student.
- 11) Traditionally, Senate members oversee all fund raising and are the same people all year long. Members of the House of Representatives, or Reps, selected each trimester, are responsible for generating Homecoming Week's Spirit Activities, Thanksgiving and Holiday Adopt-A-Family Projects, Winter Magic, and the Rep's School Improvement Project.

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- 12) The West Valley Yearbook has color pages for seniors, inside covers, ASB, Rally, and Homecoming Spirit Week. The yearbook will not generate a profit with student monies. Each yearbook will maintain the same or more color pages within the financial structure generated by sales of books and advertisements. Funds will not be transferred from clubs in order to generate color pages in the annual, these pages are the expected norm of production. Additional color pages of school wide events may be published if money allows.
- 13) To eliminate competition with ASB vending machines, there shall be neither selling nor distributing of consumables on this, the WVHS campus, during school hours.
- 14) Clubs will have preference over sports and off campus clubs and groups for WV Concessions. In the case of no clubs being willing or able, other groups may take the concessions. ~~Traditionally, PTA has Track concessions.~~
- 15) All signs posted in West Valley High School will have a stamp of approval by the Activity Coordinator. After being stamped, non-WVHS related materials may be posted on the bulletin board by the main office.
- 16) For Constitutional reference: "Officers" are ASB, Club Officers, Class Officers and Room Reps. "Positions" are Drill Team Captains, Rally Leaders, Band Majors, etc.
- 17) Elected and appointed ASB Officers will all sign a code of conduct, indicating appropriate and consistent punishment for consuming alcohol, tobacco or illicit drugs.
- 18) Each year the "Beliefs of WVHS" shall be revisited and revised if necessary. The "Beliefs of WVHS" shall be respected by all persons connected with WVHS.
- 19) All ASB purchases made by clubs, classes and athletics will be delivered to the main office to be opened and inventoried by ASB officers as described in the WASBO ASB Operating Procedures Manual (State Auditor's Office) under the heading of "Inventory".
- 20) When ASB/Athletic Publications (Yearbook, Sports Season Programs, Sports Schedule Posters/Pocket Schedules, etc.) are sub-contracted to outside groups/booster clubs, 20% of all revenues (after production costs) will be credited to the WVHS ASB/Athletic Account(s). Funds need to be sent to the WVHS ASB by the end of October for fall, February for Winter, and May for Spring.